



PARENT PORTAL FOCUS ACCOUNT

WHY YOU SHOULD CREATE AN ACCOUNT

- View all your child's information including grades, graduation requirements, upcoming assignments, attendance, and FSA/EOC test scores
- Add multiple children to 1 Parent Portal account for easy access
- Upload forms that student profiles are unable to (NCAA/Athletic Transcript Release Form, Student Parking and Sign Out permission Forms)

Step 1: If you don't have your child's Student ID or Pin number then please contact Amber Dunlap at (850)245-3801 or amber.dunlap@fsu.edu

Step 2: Visit

<https://fsus.focusschoolsoftware.com/focus/auth/>

At this website, you will be able to register for a parent portal, add a child or restore a forgotten password.

Parent Portal Registration

Welcome to the Florida State University Schools Parent Portal Registration. The Focus Parent Portal is a tool designed to enhance communication and involvement for you in your child's education. This portal will allow you to monitor your child's progress in school by providing timely access to both assignments and grades that are entered by the teacher throughout the grading period. This communication tool will improve your ability to assist your child and to communicate with the teacher if necessary.

In order to create a Parent Portal account online, you must have a valid email address. If you are unable to create an account, visit your child's school for assistance.

[I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled](#)

[I have an Account Registered on the Parent Portal but would like to ADD A CHILD](#)

[I have Forgotten My Password and would like to generate a new one](#)

[Haga clic aquí para crear/actualizar su cuenta de portal de padres de Focus en español](#)
[Klike isit la pou kreye/aktualize kont Pötay Focus pou Paran yo nan lang kreyòl avisyen](#)
[Clique aqui para criar/atualizar sua conta em português brasileiro no Focus Parent Portal](#)

Step 3: Enter your information to register for an account. Your email address will serve as your username. **Click Submit.**

Parent Portal Registration

Please enter your name exactly as it appears on your driver's license as well as a valid email address:

Parent/Guardian First Name: (Required)

Parent/Guardian Last Name: (Required)

Email Address: (Required)

Create Password: (Minimum 8 characters)

Retype Password: (Required)

I'm not a robot

NOTE

If you have already created your Parent Portal but do not have your child's Student ID and Pin, then you can go back to <https://fsus.focusschoolsoftware.com/focus/auth/> and add your child once you have the information.

Step 4: Select the option to ADD a child and enter the information explained in Step 1

Parent Portal Registration

Students

You do not have any linked students at this time.

[\[I would like to ADD ANOTHER CHILD who is already enrolled. \]](#)
[\[I am FINISHED adding students. Please take me to the Portal. \]](#)

Parent Portal Registration

Please enter your student's information:

Student ID: (Required)

Student's Birthdate: (Required)

PIN: (Required)

[\[Return to the Student listing. \]](#)

UPDATING CONTACT INFORMATION IN FOCUS

Follow these steps to view contact information in Focus

- Log into your Focus account
- Click "My Child" at the top left of the menu bar
- Click "Child Info"
- Select the 'Addresses & Contacts' tab on the left side

To make changes to your information please contact Mrs. Walker at (850)245-3810 or evwalker@fsu.edu Be prepared to provide your child's student number, birthday and/or social security number for identification and security.